

*Regional Education  
Service Agencies*

**RESA**

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400 Neville Street · Beckley, WV 25801  
304.256.4712 · Fax: 304.256.4683 · <http://resa1.k12.wv.us>

**RESA 1 Regional Council Meeting**

**MINUTES**

**Wednesday, July 20, 2016**

**10 am**

**RESA 1 Office**

**or**

**VIA CONFERENCE CALL OR SKYPE FOR BUSINESS**

**1-646-560-7802**

**Code: 72579105#**

**CALL TO ORDER:** Nelson Spencer, Council Chair

**TIME: 10 am**

**ROLL CALL / COUNTY HIGHLIGHTS:** McDowell, Mercer, Monroe, Raleigh, Summers & Wyoming

**ATTENDANCE: REGIONAL COUNCIL MEMBER PRESENT:**

**McDowell County**

Nelson Spencer, Superintendent  
Carolyn Falin, Assistant Superintendent  
J. Michael Callaway, Board Member  
Christina Davis, Teacher

**Mercer County**

Mary Alice Kaufman, Board Member  
Michael Morgan, Principal

**Monroe County**

Joetta Basile, Superintendent

**Raleigh County**

David Price, Superintendent  
Cindy Jafary, Board Member

**Summers County**

Kim Rodes, Superintendent  
Dr. Deborah D. Clark, Board Member

**Wyoming County**

Deidre Cline, Superintendent  
Morgan Davis, Board Member

**Higher Education**

Dr. Kathy Liptak, Concord University  
Dr. Shelia Sargent-Martin, Bluefield State University

**WVDE**

Dr. Shelia Sargent-Martin, West Virginia Department of Education  
Edward Hicks, West Virginia Department of Education

**WVBE**

Dr. William M. White, State Board Member  
West Virginia Board of Education

Jason Butcher, Coordinator  
West Virginia Board of Education

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**REGIONAL COUNCIL MEMBER NOT PRESENT:**

<b><u>Mercer County</u></b>	Dr. Deborah Akers
<b><u>Monroe County</u></b>	Danny Lively, Board Member
<b><u>Raleigh County</u></b>	Darrin Butcher, Treasurer
<b><u>Wyoming County</u></b>	Deirdre Cline, Assistant Superintendent Frank Blackwell, Superintendent
<b><u>WVDE</u></b>	Dr. Kathy D'Antoni, Associate Superintendent West Virginia Department of Education  Mendy Marshall, Executive Director, Office of Adult Education West Virginia Department of Education

**RESA 1 STAFF MEMBERS PRESENT:** Dr. Robin Lewis, Executive Director  
LaDawn Weaver, Executive Secretary

**Introduction of new superintendents (Summers and Wyoming County) and any new county board members.**

**RESA 1 Council Chair or Co Chair election for FY 2016- 17 or 18.**

**Nelson Spencer made a motion and Cindy Jafary seconded the motion that Dave Price be elected as thRESA Regional Council Chair.**

**Discussion:** No discussion motion passed.  
**Approved:** Yes\_ X\_ No\_\_\_

**Mary Alice Kaufman made a motion and Nelson Spencer seconded the motion that Joetta Basile be elected as the RESA 1 Regional Co Chair.**

**Discussion:** No discussion motion passed.  
**Approved:** Yes\_ X\_ No\_\_\_

**Name teacher, principal, chief instructional leader and WVASA representative for RESA 1 for FY 2016-18.**

**Nelson Spencer made a motion and Dr. William White made seconded to make the election of the teacher representative a one year term. Also to make the principal, the chief instructional leader and the WVASA representative a two year team.**

**Discussion:** After brief discussion here is the following election results:  
WVASA Representative – Dave Price  
Chief Instructional Leader – Carolyn Falin  
Principal – John Henry  
**Teacher - ? RESA 1 Exemplary Teacher of the Year. (TBA)**

**Approved:** Yes\_ X\_ No\_\_\_ Motion Carries.

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**GUEST SPEAKER:**

Jason Butcher, West Virginia Board of Education – Rolls and duties of the Regional Council Members presented to the council the Regional Council Charges per Policy 3233.

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**MINUTES:** RESA 1 Council Chair, recommend that the Council approve the June 2016 Minutes.

Dr. Deborah Clark made a motion and Cindy Jafary seconded the motion to approve the June 2016 Minutes.

**Discussion:** No Discussion  
**Approved:** Yes  No  Motion carries.

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**CONSENT ITEMS:**

Darrin Butcher, Treasurer/CSBO Raleigh County Schools - Monthly Financial Reports for June 2016

Dr. William White made a motion and Dr. Deborah Clark seconded the motion to approve the Monthly Financial Reports for June 2016.

**Discussion:** Council had brief discussion regarding clear instruction on Medicaid.  
All voted, motion carries.

**Approved:** Yes  No

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Dr. Robin Lewis, Executive Director, RESA 1 – Approval of Regional Council Meeting Calendar FY 2016-17

**Discussion:** No action necessary. Regional Council Meetings will remain the Third Wednesday of each month alternating times 10am and 3pm.

Dr. Robin Lewis, Executive Director – Approval of Lease/Contracts

n/a

\_\_\_\_\_ made a motion \_\_\_\_\_ seconded the motion

**Discussion:** \_\_\_\_\_  
**Approved:** Yes  No

Dr. Robin Lewis, Executive Director - Personnel: Permission to Post on going positions

Permission to Post
Sub for SPOKES, Continuous Posting Attached
Part time EMT and Fire Fighter Instructors

Dr. Deborah Clark made a motion and Dr. William White seconded the motion to approve the ongoing permission to post of the Sub for SPOKES and the part time EMT and Fire Fighter Instructors.

**Discussion:** Motion carries.  
**Approved:** Yes  No

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*Dr. Robin Lewis, Executive Director - Personnel: Permission to Post*

Permission to Post
Public Service Training Coordinator
Spokes Teacher full time – Nicholas County
Graduation Coach (Part-Time)
Information Technology Systems Technician – Raleigh County

**Nelson Spencer made a motion and Cindy Jafary seconded the motion to approve the postings of the following:**

1. Public Service Training Coordinator
2. SPOKES Teacher full time for Nicholas County
3. Information Technology Systems Technician – Raleigh County

**Discussion: Council decided to remove the Graduation Coach (part-time) until funding is established.**

**Approved: Yes  No  Motion carries.**

*Dr. Robin Lewis, Executive Director - Personnel: New Hires*

Position	Last Name	First Name	Contract Days	Actual Days	Start Date	Salary	Annual 2014-2015	Contract Hourly	Retirement System
n/a									

\_\_\_\_\_ made a motion \_\_\_\_\_ seconded the motion

**Discussion:**

**Approved: Yes  No**

*Dr. Robin Lewis, Executive Director - Personnel: Job Transfer*

Position	Last Name	First Name	Contract Days	Actual Days	Start Date	Salary	Annual 2014-2015	Contract Hourly	Retirement System
Information Technology Systems Specialist Mercer County	Weiss	Joel	240		July 21, 2016	\$41,240			

**Joetta Basile made a motion and Dr. William White seconded the motion to approve the job transfer f Joel Weiss.**

**Discussion: No discussion, motion carries.**

**Approved: Yes  No**

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Dr. Robin Lewis, Executive Director - Personnel: Position Reclassification

Position	Last Name	First Name	Salary Increase	Reduction in days	Annual 2014-2015	Contract Hourly	Retirement System
n/a							

\_\_\_\_\_ made a motion \_\_\_\_\_ seconded the motion

**Discussion:**

**Approved:** Yes \_\_\_ No \_\_\_

Dr. Robin Lewis, Executive Director - Personnel: Position No Longer Funded

Position No Longer Funded				
Position	Last Name	First Name	Contract	Last Day
n/a				

\_\_\_\_\_ made a motion \_\_\_\_\_ seconded the motion

**Discussion:**

**Approved:** Yes \_\_\_ No \_\_\_

Dr. Robin Lewis, Executive Director - Personnel: Resignations

Positions Resigned				
Position	Last Name	First Name	Contract	Last Day
Public Service Training Coordinator	Trump	Billie		July 15, 2016

**Nelson Spencer made a motion and Mary Alice Kaufman seconded the motion to approve the resignation of Public Service Training Coordinator, Billie Trimp.**

**Discussion:** Motion carries.

**Approved:** Yes X No \_\_\_

Dr. Robin Lewis, Executive Director - Personnel: Retirements

Retirements
n/a

\_\_\_\_\_ made a motion \_\_\_\_\_ seconded the motion

**Discussion:**

**Approved:** Yes \_\_\_ No \_\_\_

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**COMMUNICATIONS & REPORTS:**

- Edward Hicks, Adult Education and Workforce Development - WVBE Report and Agenda
- Jason Butcher, Coordinator West Virginia Board of Education
- "Big Rocks" Report for June 2016
- Matrix
- Employee Status Reports – June 2016
- Medicaid Report – June 2016
- Executive Director's Report
- Gun Free Zone
- Raleigh County Schools Alternative Certification Program
- Flood relief – bag collection and RESA support to schools in flooded areas
  
- Upcoming Events – See attached file.
- Talent Pool – Resumes requested
- LaDawn Weaver - AEPA and TIPS (Posted)
- Other suggestions or information as needed
- County Concerns: McDowell, Mercer, Monroe, Raleigh, Summers & Wyoming
  
- Program Updates

**INFORMATION:**

- Other
- New Business

**ADJOURNMENT:** Joeatte Baslie made a motion to adjourn.

**\*NEXT REGIONAL COUNCIL MEETING WILL BE:  
August 17, 2016, 3pm, at the RESA 1 office or Skype for Business or  
VIA conference 1-646-560-7802  
Pin – 72579105#**