

RESA-I STATUS REPORT	
PROGRAM:	Adult Basic Education Technology Coordination West Virginia
DATE:	June 2016
STAFF:	Louise Miller, Technology Coordinator
FUNDING SOURCE:	State and Federal

AREA: Adult Education Management Information System (AEMIS)		
ACTIVITIES	POPULATION SERVED	COMMENTS
<i>Continued development of “Adult Basic Education Management Information System (AEMIS)”</i> <ol style="list-style-type: none"> General maintenance of error messages Updates to AEMIS2 	WV Adult Education (WVAdultEd) Instructors / Administrators Statewide	Contract with <i>Strictly Business</i> , to maintain and continue development
Provide Technical Assistance to WVAdultEd Instructors statewide upon request <ol style="list-style-type: none"> Program Improvement Misc. Calls / E-mails Reset Passwords Activate User Profiles Create / Update Classes 	WV Adult Education (WVAdultEd) Instructors / Administrators Statewide	

AREA: Professional Development Provided		
ACTIVITIES	POPULATION SERVED	COMMENTS

AREA: Professional Development Attended		
ACTIVITIES	POPULATION SERVED	COMMENTS
Kid Strong Conference-Coding Workshop	WVAdultEd Statewide	June 21-22, 2016
NRS LEAP Conference	WVAdultEd Statewide	June 27-July 1, 2016

AREA: Misc		
ACTIVITIES	POPULATION SERVED	COMMENTS
WVAdultEd Handbook Updates	WVAdultEd Statewide	June 1, 2016
ICT Meeting	WVAdultEd Statewide	June 23, 2016
Completed WVAdultEd 2016-17 Student Profile and Achievements Form	WVAdultEd Statewide	June, 2016

RESA-I STATUS REPORT	
PROGRAM:	Adult Education & Spokes
DATE:	June 30, 2016
STAFF:	Shawn Cook, Director, Nancy Shannon, Secretary Teachers - Peter Minogue, Sandra Adkins, Denise Ballard, Carmella Browning, Jared Cantrell, Chirstine Elkins, Tammy Judy, Helena Ellis, Teresa Godwin, Melanie Hayslette, Tammy Judy, Julia Williams, Sheila Radford, Tiffanie Bishop, Joy Walker, Tina White
FUNDING SOURCE:	State and Federal

AREA: Adult Education Coordination and Administration		
ACTIVITIES	POPULATION SERVED	COMMENTS
Program administration, including: <ul style="list-style-type: none"> • Review of AEMIS • Process leave and timesheets, budgets for AdultEd classes. • Monitored budgets, prepared requisitions in WEVIS, coded invoices for payment. • Reviewed budgets and transaction reports. 	Braxton Monroe Pocahontas Webster Wyoming All Spokes	
Fall Conference Planning Team 6/3		
State Staff 16 & 17		
PY 17 Planning RESA 1 ABE Staff 28		
End of Year close out		
Assessed and responded to needs regarding flood		

AREA: Program Visits & Work with Programs		
ACTIVITIES	POPULATION SERVED	COMMENTS Visits YTD
	Anthony Correctional Center	
Work with Graduation 7	Braxton ABE	11
	Denmar/GBC	2
	Fayette ABE	3
Instructor Meeting	Fayette Spokes	3
Instructor meeting 30	Greenbrier ABE	3
	Greenbrier Spokes	3
	McDowell ABE	5
Instructor Meeting and Classroom move 23	McDowell Spokes	7
	Mercer ABE	2
Graduation 26	Monroe ABE	13
	MOCC OIEP	4
Instructor Meeting	Nicholas FRF	9
WIOA Partner Meeting 22	Nicholas Spokes	
	Pocahontas ABE/Spokes	5
	Raleigh ABE	5
Instructor meeting 29	Raleigh Spokes	6

	SR J	
	CRJ	1
Nancy Shannon & Joy Walker represented AdultEd at graduation 16	SCC-CCS	5
PY 17 planning 1 Instructor meeting 10	Summers Lamp/Spokes	8
WIOA Partner Meeting 22 Classroom visit 26	Webster ABE/ Spokes	9
Supplies 1 Instructor Meeting 29	Wyoming ABE/Spokes	11

AREA: Spokes Programs		
ACTIVITIES	POPULATION SERVED	COMMENTS
Braxton: Adkins/Bishop/Walker <ul style="list-style-type: none"> • 1 passed TASC • Planned and hosted Annual HSE Graduation 6/7 • Peer trainer for long-term substitute • Attended grant meeting in Lewisburg 6/28 • 1 MOS Outlook Certification • 1 WV Welcome Certificate • 1 Core Skills Mastery Certification • 3 students employed • Working on revising WORK CERT training for Christina Harper • PD Follow Up grading completed on Schoology for PD Office 		
Fayette: Shelia Radford & Tiffanie Bishop <ul style="list-style-type: none"> • 5 – Interviews • 3 – Employed • 1 – IC3 Certification • 1 – Living Online Achievement Credential • 6 – FEMA Certifications • WorkKeys testing for 1 student <ul style="list-style-type: none"> ○ 1 – Gold 		
Greenbrier: Teresa Godwin & Tina White <ul style="list-style-type: none"> • 2 Customer Service certificates, part 1 • 1 Customer Service certificate part 2 • 14 FEMA certificates, including 2 Active Shooter • 2 West Virginia Welcome, Tourism and Hospitality certificates • 2 Obtained Employment • 3 job interviews • Conferred with Joy Walker to complete assignment • Completed re-certification process 		
McDowell: Cantrell & Walker <ul style="list-style-type: none"> • 		
Monroe: Judy & White <ul style="list-style-type: none"> • 1 Student learners permit • 2 student TRA • 4 student TASC 		

<ul style="list-style-type: none"> • Hosted 1st annual Monroe County Adult Ed Graduation • 1 Student of the year 	
<p>Nicholas: Elkins & Bishop</p> <ul style="list-style-type: none"> • 1 student obtained employment • 3 obtained TASC • 3 Customer Service Part 1 • 11 FEMA certifications • 3 West Virginia Welcome • 1 Job interview • 4 CFWV • 11 FDIC Money Smart Certifications • 11 Job applications 	
<p>Pocahontas: Williams & White</p> <ul style="list-style-type: none"> • Tina White met with all 3 SPOKES students • 1 Accuplacer at ORU • 3 job interviews • 1 obtained employment • 1 job shadowing experience • 1 Customer Service 1 • 1 Customer Service 2 • Attended Partner Meeting • Field Trip to the Wellness Center • Plan Graduation for July • Submitted Contextualized Learning plan to Shalom 	
<p>Raleigh: Ellis & Bishop</p> <ul style="list-style-type: none"> • Smoking Cessation-Kathy Bailey-Counsel of the Southern Mountains • Don't Marry a Jerk/Jerkette-Terrill Smith-WVU Extension Service • 3 sessions-Nutrition Presentation-Brandi Cook-WVU Ex. Ser. • Love Languages-Terrill Smith-WUV Extension Service • New River CTC- Will King met with 1 student • EOE-Tammy Toney- met with 2 students-higher ed. counseling • 24 FEMA Certificates • 1 HSE (TASC) Earned • 4 Customer Service Part I • 3 Customer Service Part II • 2 West Virginia Welcome Certificates • 1 Living on Line Achievement • 1 Computing Fundamentals Achievement • 1 Key Applications Achievement • 1 IC3 Certification • 9 job interviews • 2 students participated in WV Choice training • 1 Employed 	
<p>Summers: Browning & Walker</p> <ul style="list-style-type: none"> • 2 students earned Computer Essentials Gold Certificate 	

<ul style="list-style-type: none"> • 1 student earned WIN Silver Certificate • 1 student WV Tourism & Hospitality • 1 student interviewed with Summers County LPN Program • 1 student met with WIOA • Attended meeting with Summers County Adult Ed to plan the graduation and discuss other events for the 2017 year. 	
<p>Webster: Melanie Hayslette</p> <ul style="list-style-type: none"> • 5 students attended Computer Class in Cowen- 6/2/16 • 1 student earned Certificate of Achievement • 4 students earned Certificate of Participation • Class Cookout 6/16/16/ • CPR/First Aid Class-6/17/16 10 people attended • Attended Nicholas/Webster Partner Meeting 6/22/16 • Attended Grant Writing Meeting in Lewisburg- 6/28/16 • 2 students took TRA • 1 student took TASC and passed • 1 student passed Customer Service Part 2 • 1 student had a job interview • 1 student enrolled in college (WVU) • 1 student enrolled and started college online • 1 Student Silver Workkeys Certification • 1 Student obtained WV Welcome Certification • 2 FEMA Certificates • 1 student obtained a job • 1 Food Handler's Certificate 	
<p>Wyoming: Ballard & Walker</p> <ul style="list-style-type: none"> • 3 Customer Service 1 • 4 Customer Service 2 • 1 National Career Readiness Silver • 1 National Career Readiness Gold • 3 CPR/First Aid • 3 Food Safety • 3 WV Welcome • 1 Computer Essentials Computing Fundamentals Bronze • 1 Computer Essentials Living Online Bronze • 1 Computing Essential Living Online Gold • 1 Computing Essentials Key Applications Gold • 1 Computing Essential Computing Fundamentals Gold • 5 FEMA Active Shooter <ul style="list-style-type: none"> • Speaker/ Selena Vickers – With RESA 1 – Internet Safety 	

Career Development Consultant Reporting Form

Name: Joy Walker

Date: June 31, 2015

	Student	YTD	
Activity	# Participating	# Participating	Comments
Resumes Updated		404	
Student Credentials			
• CPR/First Aid	3	31	
• Food Handlers	3	15	
• Other			
Career Exploration Activity		55	
Students Obtaining Employment		8	
Job Fairs		61	
Guest Speakers	3	20	
Resource Fair		1	
Facilitated Monthly Programs			
• New Parents – Wyoming Co.	6	25	
• Other			
Follow-up			
Job Shadow-CDC Training		4	
Trainings Attended			
DHHR Meetings	3	17	
Substitute Days	8	14	
Employer Contacts	2	35	

Name: Tiffanie Bishop

Date: June 31, 2016

	Student		
Activity	# Participating	YTD	Comments
Resumes Prepared	7	139	
Student Credentials			
• CPR/First Aid		18	
• Food Handlers			
• Other			
Career Exploration			
• WV Strategic Compass	5	113	
• CFVV	4	18	
• Other	1	2	
Students Obtaining Employment	4	57	
Students Withdrawn	5	51	
Job Fairs			
Guest Speakers	4	51	
Students entered postsecondary		14	
CDC			
Established Monthly Programs			
• New Parents –			
• Other			
Modules/Workshops taught	4	47	
Additional Portfolio	2	59	
Trainings Attended		3	
DHHR Meetings	1	22	
Substitute Days	7	36	
Employer Contacts	2	23	

More SPOKES News & Notes

BRAXTON Adult Learning Center



Shawn

speaks graduates life. **Matt** counselor Center, and posed you want Bailey show love them to from being



Cook (left), RESA 1 Regional Adult Education Coordinator, to the Class of 2016 about moving forward in **Bailey** (right), pastor and at United Summit spoke to the graduates the question "What do to be to the world?". Mr. wanted to be 'love' and to others. He challenged not let failure keep them what they wanted to be

for the world.

A few of the 14 Braxton Adult Learning Center graduates who attended the celebration on June 7, 2016 at the Gassaway Community Building. Front row (L to R): Lisa Stackhouse and Mary Lacy. Middle row: Sandra Adkins, instructor and Matt Bailey, guest speaker. Back row: Katy Duckworth and Tasha Singleton.



Nicholas County Experiential Learning Day—June 17, 2016

Today's FUN DAY activities were making homemade bubble solution and rolling oats using a flaker mill. Having children of my own, I know well how quickly bottles of bubbles can get used up and I wanted to be able to show students that even though they may not be able to get to the store, they can keep their children happily

occupied. All they need to do is combine a few ingredients they likely already have in their kitchens. After we made the bubble solution, I introduced students to what ACTUAL oatmeal looks like in its raw (oat groat) form. We roll our own oats at my house because it is about half the cost of already-rolled oats (we purchase 50lb bags for \$26) and also, it is sort of fun to see the process. I brought my Family Grain Mill and flaker attachment and showed students how easy it was to assemble and use. Students then took turns rolling the oats into their own bags (which they took home to try).



Experiential Learning DAY—June 24, 2016

Tie-dyed T's and origami peace cranes were the agenda for FUN DAY today. I chose tie-dye because it not only is a great way to be creative, but it is also a great way to salvage clothing that may have a few stains and would otherwise be discarded. Also, I figured it was best to do in a classroom setting because each kit makes a good amount of solution that needs to be used up rather quickly. After cleaning up the mess, we made



origami peace cranes. One student had never even heard of origami/paper folding, so it was rather enjoyable to walk through the process with her. I printed out the instructions for each student to take home so they could do the activity with their children or other friends/family if they chose to do so.



Friday Fun Day—June 3, 2016

For the FUN DAY activity today, I had students make homemade body cream. I wanted to show students how easy it was to make a quality product they could not only use for themselves, but one that would also be great for (relatively inexpensive) gift-giving. We used clean recycled baby food jars with spray-painted lids for the finished product. This is the lotion I make and use with my own children because they seem to have reactions to many of the items available in stores. It is also an excellent cream to use on chapped skin during the winter months especially. After we made the body cream, students watched the movie *Concussion* that I had brought since it had been recommended by another SPOKES instructor as a good movie to show in class.



Experiential Learning Day—June 10, 2016

Homemade playdough was the hands-on activity of the day today. Since students have children of a variety of ages, I wanted to have them make something they could use at home that was (again) an alternative to what is available in stores. All of the ingredients required (minus the EO) can be purchased with SNAP benefits, and I made sure students were aware of this fact. My goal was to show students how easy it is to use things they already have to make a neat item (that is completely NON-TOXIC!) they can use for themselves or their children. After the activity, we watched the movie *Joy* as recommended as another good movie to show to students.



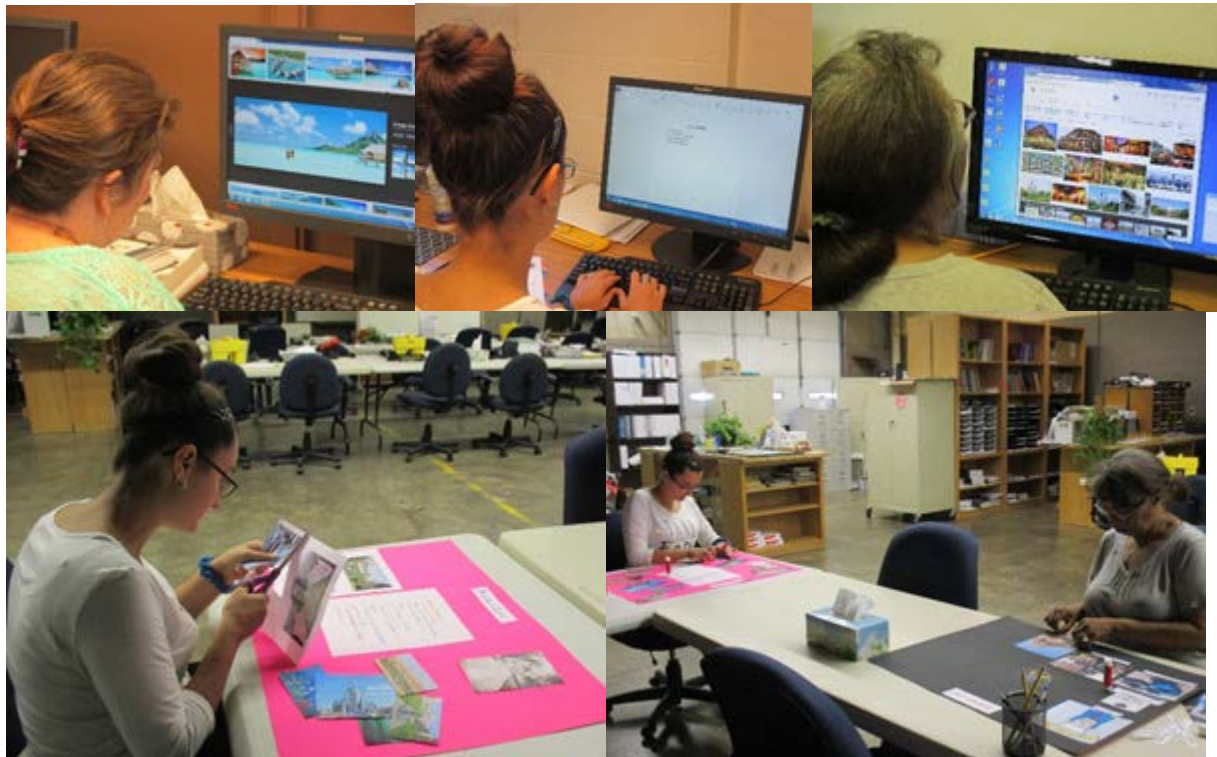
Wyoming County



SPOKES students Deborah Mosley, Mary Mosley and Alexandra Church take the food handler's class offered by the Wyoming County Health Department and received their two-year certification



Selena Vickers, Adolescent Health Initiative Coordinator with RESA 1 speaks to students participating in the Wyoming County SPOKES New Parents Class about Internet Safety.



Students research life goals on their Bucket List and prepare posters representing their goals.

RESA-I STATUS REPORT	
PROGRAM:	Assessment
DATE:	June 2016
STAFF:	Samuel Smith, Assessment Specialist
FUNDING SOURCE:	TANF

AREA: Testing
 Clay County, Boone County, Fayette County, Greenbrier County, Logan County, McDowell County, Mercer County, Mingo County, Monroe County, Nicholas County, Raleigh County, Summers County, Wyoming County

ACTIVITIES	POPULATION SERVED	COMMENTS
Administered Test of basic skills in Reading, Math and Language at all levels. (Test of Adult Basic Education)	DHHR Clients, WV Works Dept., SPOKES students	
Scored, processed, and returned results to WV Works Supervisors counties in timely, efficient manner.	DHHR Clients, WV Works Dept., SPOKES students	
Administered Emotional Health Inventory and Learning Needs Screening.	DHHR Clients, WV Works Dept., SPOKES students	
Administered WorkKeys Assessments	DHHR Clients, WV Works Dept., SPOKES students	

AREA: Coordination		
ACTIVITIES	POPULATION SERVED	COMMENTS
Accumulated statistical data from counties; prepared monthly reports and transmitted to State Department of Education.	WVDE WV Works	

RESA-I STATUS REPORT	
PROGRAM:	Graduation 20/20
DATE:	June 2016
STAFF:	Teresa Epperley, Graduation Specialist
FUNDING SOURCE:	State and Federal

AREA: Collaboration		
ACTIVITIES	POPULATION SERVED	COMMENTS
Meeting with Graduation Coaches and WVDE's Office of Special Programs	RESA 1 Graduation Coaches/Schools	A meeting was held with our Graduation Coaches and Pat Homberg and Debbie Harless from WVDE. The coaches reported about the program at their school included the successes they had as well as the barriers in which they came in contact. All coaches reported stories of one or more students who would not have graduated if the coach had not been there to support and encourage the student(s). As a result of this meeting, the Office of Special Programs has invited us to come to a State Board meeting to report our program to the board. We are scheduled to do this in August.
Standards-Roll out Planning	RESA 1 schools	Our RESA 1 curriculum team met to plan for the Standards Roll Out that takes place in July
Planning for Learning Schools	RESA 1 Schools	Our RESA 1 curriculum team met to plan for the Learning Schools initiative that will be presented to our schools in July.

AREA: Support and Collaboration		
ACTIVITIES	POPULATION SERVED	COMMENTS
KidStrong Conference	Graduation 20/20 Schools	Together with representatives from 12 of our 14 high schools, I attended the 3-day KidStrong Conference in Charleston. The main topic of the conference for our schools was regarding transition services for SWD. James Monroe High School presented at the conference and shared with the audience the things they did this year in support of the Graduation 20/20 initiative and to encourage students to remain in school and graduate. They held an

		<p>induction ceremony for their incoming 9th graders that was structured much like a graduation ceremony would be. The students enjoyed their day, which included a brunch and signing up for sports. Five other schools participated in the focus groups which was held at the close of each conference day. Participants in the focus groups were asked their opinion of the initiative, what is going well, and what needs to be improved or changed. RESA 1 had more participants to the KidStrong conference than any other RESA.</p>

RESA-I STATUS REPORT

PROGRAM:	MEDICAID
DATE:	June 30,2016
STAFF:	Jamie Bailey, Medicaid Specialist
FUNDING SOURCE:	State and Local

AREA: MEDICAID BILLING

ACTIVITIES	POPULATION SERVED	COMMENTS
Billed Medicaid	McDowell	\$9,839.73
	Mercer	\$32,267.42
	Monroe	\$3,078.64
	Raleigh	\$56,907.84
	Summers	\$10,657.89
	Wyoming	\$41,289.99

AREA: MEDICAID

ACTIVITIES	POPULATION SERVED	COMMENTS
Technical Assistance	McDowell	Assisted with provider enrollment/ revalidation .Transmitted billing files and ran remittances.
	Mercer	Assisted with provider enrollment/revalidation, and billing questions. Transmitted billing files and ran remittances.
	Monroe	Assisted with revalidation Transmitted billing files and ran remittances
	Raleigh	Assisted with provider enrollment/ revalidation. Transmitted billing files and ran remittances
	Summers	Assisted with revalidation. Transmitted billing files and ran remittances
	Wyoming	Assisted with revalidation Transmitted billing files and ran remittances

AREA:

ACTIVITIES	POPULATION SERVED	COMMENTS
Technical Assistance		Inputted Professional Development data, made copies, and mailed letters.

RESA-I STATUS REPORT	
PROGRAM:	Public Service Training
DATE:	June 2016
STAFF:	Billie Trump, Coordinator / Robbie Bailey, Training Specialist / Sandy McClung, Regional Wellness Specialist
FUNDING SOURCE:	State

AREA: CPR		
ACTIVITIES	POPULATION SERVED	COMMENTS
CPR and AED	Nicholas County	Summersville Middle School
CPR and AED	McDowell County	Wideners Ambulance Service
CPR and AED	McDowell County	Panther VFD
CPR and AED	Wyoming County	Wyoming SPOKES
CPR and AED	Webster County	Webster SPOKES
CPR and AED	Wyoming County	Wyoming County BOE
CPR and AED	Raleigh County	Raleigh County Transportation
CPR and AED	Nicholas County	Nicholas County Bus Drivers
CPR and AED	Raleigh County	Raleigh County School Nurses
CPR and AED	Raleigh County	Access Health
CPR and AED	Summers County	Summers County Bus Drivers

AREA: First Aid classes		
ACTIVITIES	POPULATION SERVED	COMMENTS
First Aid	Nicholas County	Summersville Middle School
First Aid	Greenbrier County	The Greenbrier
First Aid	McDowell County	Wideners Ambulance Service
First Aid	McDowell County	Panther VFD
First Aid	Wyoming County	Wyoming SPOKES
First Aid	Webster County	Webster SPOKES
First Aid	Wyoming County	Wyoming County BOE
First Aid	Raleigh County	Raleigh County Transportation
First Aid	Nicholas County	Nicholas County Bus Drivers
First Aid	Raleigh County	Raleigh County School Nurses
First Aid	Summers County	Summers County Bus Drivers

AREA: Fire Classes		
ACTIVITIES	POPULATION SERVED	COMMENTS
Firefighter 2	Webster County	Webster Springs VFD
Firefighter 1	Greenbrier County	The Greenbrier
Haz Mat Awareness/Operations	Greenbrier County	The Greenbrier
Driver Operator In-Service	Greenbrier County	The Greenbrier
The Art of Reading Smoke	Webster County	Hillsboro VFD
Firefighter 2 (On-Line)	All RESA 1&4	RESA 1
EVOC	Webster County	Webster Springs VFD

AREA: EMS Classes		
ACTIVITIES	POPULATION SERVED	COMMENTS
EMTB recert	Greenbrier County	WSS EMS

AREA: Meetings		
ACTIVITIES	POPULATION SERVED	COMMENTS
State Fire Commission	Entire State	State Fire Marshal Office Charleston

RESA-I STATUS REPORT	
PROGRAM:	Regional School Wellness
DATE:	
STAFF:	Sandy McClung, Specialist
FUNDING SOURCE:	State - WVDE

AREA: Conference		
ACTIVITIES	POPULATION SERVED	COMMENTS
Attended Kids Strong – Charleston June 21-22, 2016	All counties	Attended sessions including trafficking, e cigarettes, physical activity sessions

AREA: Regional Council		
ACTIVITIES	POPULATION SERVED	COMMENTS
Updated Regional Council on Wellness Program-presented overview of Minds In Motion		June 15, 2016

RESA-I STATUS REPORT	
PROGRAM:	Regional School Support Specialist
DATE:	June 2016
STAFF:	Amy Semonco, Specialist
FUNDING SOURCE:	State

AREA: Education & Support		
ACTIVITIES	POPULATION SERVED	COMMENTS
PLC	Peterstown Middle teachers	Participated in the PLC with PMS staff and Richard Lawrence

AREA: Training & Awareness		
ACTIVITIES	POPULATION SERVED	COMMENTS
KidStrong Conference	All Early Literacy Schools	Attended the KidStrong Conference with the identified Early Literacy Schools
Early Literacy Kickoff - June 16	All 6 Counties	Each county was represented by a team at the Early Literacy kickoff at RESA 1.

AREA: Collaboration &		
ACTIVITIES	POPULATION SERVED	COMMENTS
Standards Roll-out & Learning School PD trainings	All counties	The Professional Learning team met and prepped for both of these trainings to be provided to schools.

RESA-I STATUS REPORT	
PROGRAM:	Special Education
DATE:	June 2016
STAFF:	Robert G. Bartlett, Director
FUNDING SOURCE:	State and Federal

AREA: Education and Awareness		
ACTIVITIES	POPULATION SERVED	COMMENTS
SAT Tool-Kit Overview	All Counties of the State	Presented an overview of the RESA 1 SAT Tool-Kit model to attendees of the WV Association of School Administrators Summer Conference at Canaan Conference Center

AREA: Leadership and Collaboration		
ACTIVITIES	POPULATION SERVED	COMMENTS
State RESA Special Education Directors Monthly Meeting	All RESA 1 Counties	Discussed: Professional Crisis Management Association, PBIS Update, ECPBS Update, Autism Update, RESA/Office of School Effectiveness Collaborative, RS3 Focus SPL/Literacy Initiative, Graduation 20/20, Grant Writing, RSIP, 2016-2017 "Big Dog", KidStrong
WVDE Office of Special Education Monthly Staff Meeting	All RESA 1 Counties	2016-2017 Meeting Schedule, LEA Determinations, ADA/Lea Improvement, RESA Initiatives, RESA 1 Graduation Coaches, Literacy Initiative Plans, ESSA, Accountability Then and Now- (Crosswalk of NCLB and ESSA), KidStrong Conference
Monthly RESA 1 Special Education Directors Meeting	All RESA 1 Counties	Discussed: Welcome- Dr. Linda Knott (Summers County), ABESystems- Mr. Jim Buracchio, 2016-2017 Meeting Schedule, SAT Tool-Kits, School Opening Trainings, Monitoring, Transition, KidStrong Conference, Graduation 20/20, Early Literacy

		Campaign, Congratulations Ms. Kim Rodes.
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AREA: Leadership and Collaboration		
ACTIVITIES	POPULATION SERVED	COMMENTS
Preparation for "Learning Schools" Professional Learning	All RESA 1 Counties	Met with RESA 1 Professional Learning Team to develop plan for Learning Schools sessions.
WV Team Autism Meeting	All RESA 1 Counties	Attended meeting of the WV Team Autism committee. Worked on School-Age sub-committee in developing a guidance document for educators to access in developing new Autism programs in schools.
NTACT- WV Team Zoom Meeting with national consultant 6-2-16	All RESA 1 Counties	Participated with WV team members in a Zoom Conference/Meeting to discuss WV's progress with Transition Planning.

AREA: Leadership and Collaboration		
ACTIVITIES	POPULATION SERVED	COMMENTS
NTACT- WV Team Zoom Meeting with national consultant 6-9-16	All RESA 1 Counties	Participated with WV team members in a Zoom Conference/Meeting with National NTACT members to discuss WV's progress and development of a Transition Plan
NTACT- WV Team Zoom Meeting with national consultant 6-16-16	All RESA 1 Counties	Participated with WV team members in a Zoom Conference/Meeting with National NTACT members to discuss WV's progress and development of a Transition Plan
KidStrong Conference	All RESA 1 Counties	Attended Graduation 20/20 sessions to assist counties with the Graduation 20/20 Initiative

RESA-I STATUS REPORT	
PROGRAM:	SPOKES – Career Development Consultant (CDC) for Greenbrier, Monroe and Pocahontas (25%)
DATE:	June 2016
STAFF:	Tina White, Career Development Counselor
FUNDING SOURCE:	State and Federal

AREA:		
ACTIVITIES	POPULATION SERVED	COMMENTS
<ul style="list-style-type: none"> • Continue regular meetings with DHHR caseworkers at the Greenbrier, Pocahontas and Monroe Co DHHR offices to discuss status of current SPOKES students and those in follow-up. • Continue promoting Employment Subsidy Program (ESP) as appropriate. • Continue meetings/visits to the Greenbrier, Monroe and Pocahontas Co SPOKES class to follow-up with current students, conduct orientation and develop self-sufficiency plans with new students. • Forward employer contact/student status information to appropriate DHHR office caseworkers. • Continue employer visits throughout Greenbrier, Monroe and Pocahontas Counties on behalf of the SPOKES students in an effort to solicit potential job leads and spread awareness of SPOKES candidates. • Continue preparing monthly CDC reports and supplemental report information; forward to Christina Harper, appropriate DHHR caseworker and SPOKES instructor each month. 	<p>Greenbrier, Monroe and Pocahontas Co SPOKES</p> <p>Business and industry throughout Greenbrier, Monroe and Pocahontas Co</p>	

<ul style="list-style-type: none">• Continue to copy Shawn Cook on correspondence, along with DHHR representatives.		

RESA-I STATUS REPORT	
PROGRAM:	Technology Services
DATE:	June 2016
STAFF:	Shane Radford, Coordinator
FUNDING SOURCE:	State and Local

AREA: Repair and Installation Services - Individual technician reports for 16 field staff		
ACTIVITIES	POPULATION SERVED	COMMENTS
Kevin Anglin	McDowell County	I have created images for and clone nearly 80 laptops for Southside. I have then configured and joined those laptops to the domain.
Jeremy Ball	Summers County	At Summers County High School, I responded to work orders that include imaging of computers; access controls settings, camera issues, I also replace lab 104 and wireless issues. At Summers Middle Schools, I responded to work orders that include computer imaging, repair and access controls settings. Hinton Area Elementary School, I responded to work orders that include computer imaging and access controls. At Jumping Branch Elementary, I responded to work orders that include access controls imaging of computers. At Talcott Elementary School, I responded to work orders that include computer imaging and access controls settings. At Summers County Board Office, I have worked on day to day issues for the users; imaging computers and sorting thru equipment. The big project this month has been to image all the computer labs and 1 to 1 computers in Summers County.
Ryan Blankenship	McDowell County	I spent time preparing a new mobile lab at Anawalt elementary. I also plan to spend the rest of the month running cable at two of my schools.
Vince Estepp	McDowell County	Install drops for new lab in high school. Attended class for Systems Center Operations. Restore iPads for teachers to their original out-of-the-box settings. Set up new mobile laptop cart with new laptops, out-of-

		<p>the-box and imaging. Debug pc's with no sound. Create images for retention for future PC's that may need hard drive replacement.</p> <p>Completed walk-throughs with the Pomeroy vendor for installation of e-rate sanctioned Cat6 upgrades for multiple schools. Collection and storage of e-cycle. Add additional server memory. Install Isaac database software for receptionists.</p>
Kenneth Lester	Monroe County	<p>During the past month our testing window has been completed without any major issues. Our Wireless infrastructure upgrade has started with cabling work completed at MVS, PES, and JMHS. The AP installation will start within the next thirty days. Our ChromeBooks have been delivered with the next step of setting up the MDM system and domain. Windows 10 images continue to be reliable. The only hindrance in moving all workstation to Windows 10 will be the age and availability of drivers for some models.</p>
William Meador	Raleigh County	No Report
Walter Newcomb	McDowell County	<p>This month I have been McDowell County's technical liaison, coordinating the horizontal cabling upgrades with the Pomeroy cabling teams at 3 of our facilities. As well as, delivery and inventory of new technology to all other facilities within the county.</p>
Lucy Pack	Mercer County	<p>There were several computers at the BOE that updated to Windows 10 and the programs lost their licensing information and some of the programs would not work correctly so I had to go roll them back to Windows 8 or 7 depending on what they were before the upgrade.</p> <p>I put in new workstations for administration or guidance at BHS, MHS, and the Bus garage. Copying over all the programs and documents for each recipient. I had to repair several network drops at PSHS as</p>

		<p>they were pulled from the wall and the network boxes were broken. I helped with the graduation setup at PSHS and made sure the projectors were working with the laptop they use to show the senior program on, and helped the crew that was doing the live feed of the graduation setup and connect to our network. I went to BHS and brought back 50 some laptops to be imaged and updated over the summer at our office. I was at the Vo Tech updating 50 workstation for Plato summer school program.</p>
Nathanial Perry	Raleigh County	No Report
Joshua Prudich	Mercer County	<p>This month we have replaced around 200 teacher laptops and brought back the old ones for surplus. I have replaced a few projector bulbs and projectors. I have imaged about 100 of the surplus laptops.</p>
Justin Prudich	Mercer County	<p>We have been replacing the teacher laptops for the smartboards. We have been in the process of reloading all of the old laptops to repurpose. I continue to do my day to day duties and maintenance and repair of my schools equipment.</p>
Aaron Reed	Mercer County	<p>Our focus before school let out for the summer was to distribute replacement laptops for teachers at most of the schools. Since school has let out, we have been working on various projects around the Technology Office we weren't able to get to during the school year. For me, this includes going through all spare servers in the storage area, performing any necessary repairs, and installing Windows 2012 R2 on a RAID 1 configuration. So far, 3 servers have been prepped for installation, 3 more need repairs, and about 8 servers were retired. One of the prepped servers is set to replace the server being used here at the Technology Office. I am attempting to install Configuration Manager on this server, and set it up to handle</p>

		<p>our computer images. This will be a secondary server that runs along with the primary servers created and housed at the Board Office.</p> <p>Also, I have taken on a project to prep 40 computers for homebound students. I am taking 40 laptops that were returned to the Technology Office after replacing them with a newer model as mentioned above, and installing Windows 10. These laptops will not be signed on to the domain, but will have a technician user account and a home student account. The home student account will be secured using new technologies from Windows 10 that may later be used to secure computers on the county network. Finally, I have been creating documentation of the county network, starting with the core switch at the Board Office, to help come up with a new network and Active Directory structure for when that project begins its planning phase.</p>
Daniel Via	Raleigh County	No Report
Aiden Vrenna	Mercer County	I've headed to the local Board of Education to prepare new Sp. Ed. iPads. Due to a colleague's unfortunate accident, our Windows Deployment Services station was left unmanned. We've all been working together to upgrade RAM and reimage our large stock of laptops.
John Watson	RESA 1	This month has been busy with a trial of Windows 10 deployments. Procuring, planning, and building a mobile deployment system were successful first steps. Preparations and planning for creating a series of images to fit the needs of the various positions and programs within our organization are in testing and trial stages. Installing cabling for a school's wireless upgrade project, as well as repairs and updates rounded out this month.

Joel Weiss	Mercer County	I assisted with collecting laptops from various schools that used them for testing. I have been working on the deployment services to optimize our imaging. I have assisted with setup and deployment of new teacher laptops throughout the county. I have also installed temperature probes for the refrigerators and freezers at PikeView High School to monitor performance and be alerted of any failures.
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AREA: Training		
ACTIVITIES	POPULATION SERVED	COMMENTS
No training to report for June 2016		

AREA: Infrastructure Support		
ACTIVITIES	POPULATION SERVED	COMMENTS
CAT 6 Installation	Monroe County	Installed 26 CAT 6 network drops at Mountain View Elementary/Middle in preparation for One to One wireless implementation
Cisco Switch Configuration	Raleigh County	Assisted with configuring Cisco switches.
Router ACL modifications	RESA 1 Service Area	Modified router ACL's as requested.

AREA: Personnel		
ACTIVITIES	POPULATION SERVED	COMMENTS
End of employment reviews	RESA 1 Service Area	Completed exit interviews and inventoried assigned items for three staff members who will not be employed in FY17 due to budgets.
Mercer TSS	Mercer County Schools	Posted TSS position. Successful candidates name was sent for State Board and Regional Council approval.

AREA: Special Projects and Activities		
ACTIVITIES	POPULATION SERVED	COMMENTS
RESA Office Support	RESA 1 Office	Provided technical support as needed for all staff and trainings at the RESA 1 Office

<p>Sector Strategies Building Industry-Driven Partnerships Meeting – Participating on Sector Strategies team to collaborate with regional resources to identify the major sectors/industries within our service area for designing, supporting and carrying out comprehensive career pathways systems.</p> <p>Career Pathways/Moving Pathways Forward WV Pilot Initiative – Met with Career Pathways representatives to discuss Moving Pathways Forward for WV; participating in two upcoming webinars on July 7 and 11, 2016.</p> <p>CTE Simulated Workplace Summit and WV AE State Staff Meeting – Attended CTE Simulated Workplace Summit and WV AE State Staff Meeting on June 16-17 in Charleston.</p> <p>2016 WV AdultEd Summer Leadership – Attending 2016 WV AdultEd Summer Leadership meeting in Charleston July 25-29, 2016.</p> <p>West Virginia Adult Education Association Annual Conference (WVAEA) – WVAEA Annual Conference will be held October 17-20, 2016; participating in planning meetings and preparing workshop proposals.</p> <p>WV Department of Rehabilitation Services (DRS) – Coordinating professional development</p>		
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training for regional DRS staff; will facilitate workshop sessions this fall.

Pathways to the Future/Conversations on the Porch Dept of Rehabilitation Services (DRS) Retreat – Attending the DRS Pathways to the Future Retreat at Stonewall Jackson on July 21 & 22, 2016.

WVAdultEd FY17 Grant Application Review Committee – Participating in review of submitted WVAdultEd FY17 grant applications.

New River Community and Technical College (NRCTC), Beckley, WV – Continuing training initiatives in collaboration with NRCTC.

WV Workplace Education Program Services – Continue sharing, delivering, facilitating and servicing WV employers through the WV Workplace Education Program offering essential skills training as requested and required, with employers such as, UTC Aerospace, Mountain Plex Properties, Brake Supply Company, etc.

Mercer County Workforce WV Career Center Partner Meeting – Attend monthly Career Center Partner Meetings.

Snowshoe Career Center Partner Meetings – Attend Pocahontas County/Snowshoe Career Center Partner Meetings/Continue coordinating training for

<p>Pocahontas County area to be delivered at the Snowshoe Career Center.</p> <p>Invoicing – Initiate invoicing for business and industry for services rendered.</p>		

RESA-I STATUS REPORT	
PROGRAM:	WVEIS
DATE:	June 2016
STAFF:	Deena Tyree, Computer Operator / Susan Handy, Computer Operator
FUNDING SOURCE:	State

AREA: AREA: AREA: DAILY BACKUPS, PROGRAM UPDATES, MONTHLY SAVES AND AS400 MAINTENANCE		
ACTIVITIES	POPULATION SERVED	COMMENTS
Backups/Extra System Saves	All Counties	30 Daily Saves all critical data. Extra FMS and EMS saves and restores. Entire system saved monthly. Saves performed at Consolidation Site (RESA III)
Initializing Cartridges and Diskettes	All Counties	For use on AS400 for backup. Cartridges are at Consolidation Site (RESA III).
Program Updates/Upgrades	All Counties	All software changes and updates loaded at Consolidation Site (RESA III)
Equipment Failures	RESA 1	None to report.
Devices/Configurations	All Counties	Devices configured as needed for new installations or problems in all counties.
Phone Communication Failures	All Counties	Frontier failures in Mercer, McDowell. Suddenlink in Raleigh.
System Jobs/Tasks	All Counties	Control Language Programming, Library and Program Maintenance. Library reorganization completed for all counties. Reorganized/cleaned up save files in preparation for AS400 System Maintenance performed at RESA III.

AREA: USER/PHONE SUPPORT		
ACTIVITIES	POPULATION SERVED	COMMENTS
Assisted All Schools on-line to WVEIS concerning all phases of software support.	All Counties	Designed various reports for all applications.

Assisted all counties on-line with EMS, HMS, FMS, FAS, SMS and WHS.	All Counties	Assisted counties with Self-Backups, Queries, Sequel, Web-Based WVEIS.
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NARRATIVE: Assisted Users by phone, in person, system messages and emails.

AREA: IN-HOUSE DATA PROCESSING		
ACTIVITIES	POPULATION SERVED	COMMENTS
Query Design	All Counties	Designed FMS, EMS, FAS, HMS and SMS Queries for all counties on-line. Implementing Sequel software and security.
Database Maintenance and Development	All Counties	Printed all Raleigh County Report Cards, Transcript Labels, Attendance Labels, Failure Lists and Mailing Labels. Printed Transcript Labels for Summers County Schools. Printed Next Year Student Rosters for various Raleigh County Schools.
User Menus	All Counties	Assigned menus to users as required.
EMS, FMS, WHS, HMS, FAS Processing	All Counties	Direct Deposit generated for Raleigh County, transmitted via Internet to United Bank for Raleigh. EMS Retirement submitted electronically for Raleigh County to the Retirement Board. Bank Reconciliation completed for RESA, Raleigh, McDowell, Summers, Mercer, Monroe and Wyoming Counties.

AREA: WVEIS		
ACTIVITIES	POPULATION SERVED	COMMENTS
Set up New Users and User Assignments as requested. Deleted User ID's and Assignments as requested. Set up assignments for FY17 as requested. Assisted with correcting errors and submission of 10 th month reports.	Mercer	Reset passwords as requested and assisted users as needed. Assisted schools with FY17 Student Scheduling.
Set up New Users and User Assignments as requested. Deleted User ID's and Assignments as requested. Set up assignments for FY17 as requested. Assisted with correcting errors and submission of 10 th month reports.	Monroe	Reset passwords as requested and assisted users as needed. Assisted schools with FY17 Student Scheduling. Assisted Mountain View Elementary/Middle School with FY17 Scheduling at RESA 1 Office.

Set up New Users and User Assignments as requested. Deleted User ID's and Assignments as requested. Set up assignments for FY17 as requested. Assisted with correcting errors and submission of 10 th month reports.	McDowell	Reset passwords as requested and assisted users as needed. Assisted schools with FY17 Student Scheduling. Assisted Mount View & Riverside High Schools with FY17 Scheduling.
Set up New Users and User Assignments as requested. Deleted User ID's and Assignments as requested. Set up assignments for FY17 as requested. Assisted with correcting errors and submission of 10 th month reports.	Raleigh	Reset passwords as requested and assisted users as needed. Assisted schools with FY17 Student Scheduling. Conducted Student Scheduling sessions with Independence Middle School, Park Middle School and Woodrow Wilson High School at RESA 1 Office.
Set up New Users and User Assignments as requested. Deleted User ID's and Assignments as requested. Set up assignments for FY17 as requested. Assisted with correcting errors and submission of 10 th month reports.	Summers	Reset passwords as requested and assisted users as needed. Assisted schools with FY17 Student Scheduling. Scheduled Jumping Branch and Talcott Elementary Schools for FY17.
Set up New Users and User Assignments as requested. Deleted User ID's and Assignments as requested. Set up assignments for FY17 as requested. Assisted with correcting errors and submission of 10 th month reports.	Wyoming	Reset passwords as requested and assisted users as needed. Assisted schools with FY17 Student Scheduling. Assisted Westside and Wyoming East High Schools with FY17 Scheduling.
Deena & Susie participated in one WVEIS Staff Conference call.		